



Nikita Smekalkin

Production Manager

CONTACT



3107403213



nik.smek@gmail.com



Los Angeles



<https://www.linkedin.com/in/nikitasmekalkin/>



smekalkin.xyz

KEY SKILLS

Able to produce and manage all aspects of pipeline production, both pre and post. Trained in Visual Effects and experienced in both editing and operating technical equipment on location.
Staff Management
Project Scheduling
Production and Operations Management
Office Administration
Human Resources
Critical Management

SUMMARY

I started actively working in the industry at the early age of 16. I am a well-organized, goal-oriented, professional, and motivated Set/Project Manager with extensive on-location experience strong interpersonal and communication skills. I thrive in a fast-paced creative environment. Anything that needs to get done - I do it.

TECHNICAL SKILLS

Proficient in:

- Microsoft Office
- ShotGrid
- Ftrack
- SmartSheets
- MAYA
- NUKE X
- Adobe Suite
- Unreal Engine

Able to learn programs on the fly.

EDUCATION

Jan '18 - Jan '22

Los Angeles Film School

Bachelor in Computer Animation

VFX Production Track.

Experience

Los Angeles, CA

"Stept Studios" - 2022

VFX Coordinator

- coordinated VFX team and managed deliveries
- handled all client communication and delivered it to the team
- arranged all footage and managed workflow

Los Angeles, CA

Short - "Untold" - 2021

Executive Producer for a Short Film

- Creating and managing team
- Plan, organize and set up the workflow
- Managing deliveries and release
- Preproduction management
- Postproduction management

Los Angeles, CA

Film - "Empire V" - 2017

Unit Production Manager

- coordinated all transportation needs of cast/crew
- handled all rental equipment responsibilities
- arranged all catering/craft services throughout the shoot

Russia, Moscow

Film - "Always and Forever" - 2016

Unit Production Manager

- Location Manager
- Crew Coordinator

Russia, Moscow

Film - "Battalion" - 2015

Unit Production Manager

- Second Unit Production Manager/Coordinator
- Transportation and Communication Coordinator with First Unit

Russia, Moscow

Film - "Highway" - 2014

Unit Production Manager.

- arranged all transportation needs of cast/crew
- oversaw all rental equipment responsibilities
- handled of all crew needs throughout the shoot (food/drink/etc)-